Minutes of the meeting (MOM) of **Internal Quality Assurance Cell (IQAC)** held on 18/02/2022, under the chairmanship of Dr. S. A. Khot, Principal, SITCOE, Yadrav.

The IQAC Coordinator welcomed all members present for IQAC meeting. Principal Dr. S. A. Khot greeted Dr. R. K. Kamat and Mr. Suhas Deshpande for their valuable presence for meeting.

Agenda of the meeting and resolutions are as follows:

Agenda Item No.1: To confirm and approve the minutes of meetings of IQAC held on 24/06/2021

Discussion: Member Secretary Dr. S. S. Tamboli read the MOM of IQAC Meeting held on 24th June 2021.

Resolution: The members of the Internal Quality Assurance Committee (IQAC) confirmed the minutes of IQAC Meeting held on 24th June 2021.

Agenda Item No.2: To table action taken report of earlier IQAC meeting.

Discussion: Member Secretary Dr. S. S. Tamboli presented action taken report of the IQAC Meeting held on 24th June 2021.

Sr. No	Agenda Item	Resolution	Action Taken
1.	NBA Compliance Preparation	Taking review of NBA compliance preparation.	Monthly compliance preparation review of Mechanical and Computer department is and carried out
2.	Autonomous Preparation	Autonomous syllabus preparation. Exam Schedule and planning for smooth conduction.	Each department prepared their S.Y. syllabus and got approval in BOS meeting. Controller of examiner prepared exam schedule and taken efforts to conduct exam smoothly also declare results in time.
3.	Student Internship	To start student internship program and suggested training placement officer to take steps for the same.	Initiated student Internship Program for each and every year class. Some of the students were got internship in IIT, Bombay
4.	Funding Proposals	Research and Development Cell should create awareness among faculty members regarding funding opportunities by various agencies.	R&D coordinator circulated various funding schemes to all faculties. Few research proposals have been submitted to different agencies for funding. Electrical department got MODROB funding.
5.	Modern tool usage	Prepare video lectures, lecture notes etc. for lectures	Faculty members prepared video lectures of their respective subject

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	in teaching learning	each subject and upload it on YouTube	and uploaded those on YouTube. Also use of ICT included during lecture delivery.
6	Strengthening the Placement cell and organizing activities for career guidance.	Different activities for career guidance like workshops, Guidance Lectures, Seminars were organized to strengthen the placement Cell.	On campus student placement count has increased also there is an increment in average package.

Resolution: The members of the Internal Quality Assurance Committee (IQAC) confirmed the action taken report of the IQAC Meeting held on 24th June 2021.

Agenda Item No.3: Ratification of activities

- NBA Compliance of Mechanical & Computer science department (Mr. P. H. Yadav, Dean Academics, NBA, NAAC Coordinator)

Discussion: Mr. P. H. Yadav informed that NBA compliance of Mechanical & Computer science department has been submitted and waiting for reply from NBA authority for actual visit. He also told about institute's NAAC accreditation extension status till 2025.

- AQAR submission

Discussion: Member Secretary Dr. S. S. Tamboli presented the summary of the AQAR 2020 – 2021. She also told about successful submission of AQAR on HEIs portal till 31st March.

- Exam activities summary . (Mr. Mangesh Kulkarni, COE)

Discussion: Mr. Mangesh Kulkarni, COE presented review of mid semester and end semester exam activities of academic year 2021-2022.

Review of Examination activities in AY 2021-22 (Semester-I)

Sr No	Exam	Start Date	End Date
1	Mid Semester Examinations (S Y B Tech) (Offline Mode)	15/11/2021	22/11/2021
2	Supplementary Mid Semester Examinations (S Y B Tech) (DSY Students) -Online Mode	20/01/2022	22/01/2022
3	Winter End Semester Examinations Feb 2022 (S Y B Tech) (Theory Courses) Online Mode	07/02/2022	11/02/2022

4	Winter End Semester Examinations Feb 2022 (F Y B Tech) (Backlog Courses) Online Mode	07/02/2022	14/02/2022
5	Winter Re-examination S Y	07/03/2022	14/03/2022
6	Mid Semester Examinations (F Y B Tech & F Y M Tech)	14/02/2022	21/02/2022
7	Winter End Semester Examinations Feb 2022 (S Y B Tech) (Laboratory Courses)	14/02/2022	23/02/2022
8	Winter End Semester Examinations (F Y B Tech & F Y M Tech) (Theory Courses)	09/04/2022	19/04/2022
9	Winter End Semester Examinations (F Y B Tech & F Y M Tech) (Laboratory Courses)	21/04/2022	29/04/2022
10	Winter Re-examination (F Y B Tech & F Y M Tech)	02/05/2022	10/02/2022

- Academic activities during pandemic situation and academic schedule for next semester. (Mr. P. H. Yadav, Dean Academics, NBA, NAAC Coordinator)

Discussion: Mr. P. H. Yadav, Dean Academics, presented academic calendar and at length. He also informed that college had taken necessary measures for running academics during pandemic situation. Lectures and practical were conducted in online mode. Now as per government instructions college is running in offline mode.

- NIRF data uploading. (Mr. P. H. Yadav, Dean Academics, NBA, NAAC Coordinator)

Discussion: Mr. P. H. Yadav informed that institute has applied for NIRF ranking this year.

Agenda Item No.4: To review student internship programme.

Discussion: Mr. Kupade, Dean IIC presented statistics of S.Y., T.Y. and B.Tech student internship. He also briefed about ISRO outreach programme.

Industry Institute Partnership Cell
Internship by B-Tech Students

Department Name	Students
Mechanical Engineering	288
Computer Science & Engineering	84
Electronics and Telecommunication Engineering	169
Electrical Engineering	103
Civil Engineering	110
Total	754

Internship by SY & TY Students : 658
ISRO IIRS Outreach courses : 17 Courses

Industry Institute Partnership Cell

Our MoUs

Department Name	MoUs
Mechanical Engineering	20
Computer Science & Engineering	13
Electronics and Telecommunication Engineering	23
Electrical Engineering	10
Civil Engineering	12
Total	78

Internship by B-Tech Students

Department Name	Students
Mechanical Engineering	147
Computer Science & Engineering	68
Electronics and Telecommunication Engineering	140
Electrical Engineering	75

Civil Engineering		68
	Total	498

Field Training by TY Students: 656
Two Months AICTE Internship: 197
ISRO IIRS Outreach courses: 23 Courses completed

Agenda Item No.5: To discuss about student's admission for academic year 2021-2022. . (Dr. S. D. Patil, Dean Administration).

Discussion: Dr. S. D. Patil, Dean Administration briefed the members of the IQAC about the admission statistics of the Academic Year 2021 - 2022 and the initiatives to increase the admissions.

Admission Status 2021-22

Branch	FY Admission				DSY Admission	
	2021-22		2020-21		2021-22	2020-21
	Admitted	Out of	Admitted	Out of		
Civil	31	132	43	138	101	113
Computer Sci.& Engg.	120	138	136	138	16	40
Electrical Engg.	50	69	49	69	29	43
Electronics and Comp.	136	138	91	138	63	94
Mechanical Engineering	28	66	35	138	100	138
Mechatronics	39	69	46	69	30	-
Artificial Intelligence & Data Science	67	69	69	69	8	-
Automation & Robotics	34	69			-	-
Total Admissions	505		469		347	428
Out of	750		759		350	430

Percentage	67.33%	61.79%	99.45%	99.53%

Caste Wise Admission Status 2021-22

	First Year	Direct Second Year
SC	45	38
ST	00	00
VJNT	41	20
OBC	37	31
SBC	15	26
Open	295	200

Gender Wise Status 2021-22

	Male	Female	Out of
First Year	67.13%	32.87%	505
Direct Second Year	71.75%	28.24%	347

Total Number of Students Admitted

➤ Total number of Students from FY to B.Tech in year 2021-22 :2455

➤ Total number of Students from FY to B.Tech in year 2020-21 : **2408**

➤ Also we have started the **M. Tech program** in Mechatronics and Artificial Intelligence and Data Science

Agenda Item No.6: To discuss research and development activity. (Dr. Shital Patil, Dean R&D)

Discussion: Mr. P. H. Yadav, highlighted the Institute Research Plan for the Academic Year 2021 - 2022. Also he presented institute policies for paper publication as well as for conference registration.

Agenda Item No.7: Any other issues with permission of chair.

Discussion: Mr. Suhas Deshpande gave suggestion to improve R & D activities in the institute. He also suggested inculcating practical approach in curriculum. Collaborate with industry for R&D.

Dr. Kamat suggested that every department should prepare Scopus/SCI journal list and circulate among all faculties.

The Meeting ended with a vote of thanks proposed by Mrs. D. M. Biradar.