Shri Shamrao Patil (Yadravkar) Educational & Charitable Trust's

Sharad Institute of Technology College of Engineering

Yadrav (Ichalkaranji)-416 121 Dist: Kolhapur

(Approved by AICTE, New Delhi, Recognized by Government of Maharashtra & Affiliated to Dr. Babasaheb Ambedkar Technological University, Lonere & Shivaji University Kolhapur, Accredited with 'A' Grade by NAAC, ISO 9001:2015 Certified Institute)

Code of Conduct for students

The Student Code of Conduct sets out the standards of conduct expected of students. It holds individuals and groups responsible for the consequences of their actions. Failure to fulfill these responsibilities may result in the withdrawal of privileges or the imposition of sanctions.

When does the code apply?

The Student Code of Conduct applies to any student enrolled in Institute. The Code applies to conduct that occurs on or near the premises of the Institute. It also applies to conduct that occurs elsewhere if it is related to Institute sponsored programs or activities or if it occurs in the context of a relationship between the student and a third party that involves the student's standing, status or academic record at the Institute. Students living in Hostels are also subject to code of conduct.

This Code shall apply to all kinds of conduct of students that occurs on the Institute premises including in University sponsored activities, functions hosted by other recognized student organizations and any off-campus conduct that has or may have serious consequences or adverse impact on the Institute's Interests or reputation.

Prohibited conduct:

Prohibited conduct under the Code includes but is not limited to:

- Assaulting, harassing, intimidating, or threatening another individual or group

- Any violations of the Sexual Harassment Policy of the Institute against other students of the Institute.
- Endangering the health or safety of others
- Stealing, misusing, destroying, defacing or damaging Institute property or property belonging to someone else
- Disrupting Institute activities
- Using Institute facilities, equipment, services or computers without authorization
- Making false accusations against any member of the Institute
- Supplying false information to the Institute or forging, altering or misusing any Institute document or record
- Storing, possessing or using real or replica firearms or other weapons, explosives (including fireworks), ammunition, or toxic or otherwise dangerous materials in Institue premises
- Use, Manufacture, sale, or distribution of prohibited drugs, alcohol etc. in Institute premises
- Violating provincial liquor laws
- Encouraging, aiding, or conspiring in any prohibited conduct
- Failing to comply with a disciplinary measure or disciplinary measures imposed under the procedures of this Code
- Unable to produce the identity card, issued by the Institute, or refusing to produce it on demand by campus security guards

Disciplinary measures:

Disciplinary Measures that may be imposed under the Code include but are not limited to:

- Written warning or reprimand
- Probation, during which certain conditions must be fulfilled and good behaviour must be demonstrated
- Payment of costs or compensation for any loss, damage or injury caused by the conduct

- Issuance of an apology, made publicly or privately
- Loss of certain privileges
- Restriction or prohibition of access to, or use of, Institute facilities, services, activities or programs
- Fines or loss of fees
- exclusion from hostel
- Suspension
- Expulsion

APPEAL:

If the delinquent student is aggrieved by the imposition of any of the aforementioned penalties, he/she may appeal to the Exe-Director/Principal. They may decide on one of the following:

- Accept the recommendation of the Subject Teachers/Class Teachers/HoD's/Deans and impose the punishment as suggested or modify and impose any of the punishments as stipulated in this Code which is commensurate with the gravity of the proved misconduct,

  Or

- Refer the case back for reconsideration.

In any case the Exe-Director/Principal's decision is final and binding in all the cases where there is a possible misconduct by a student.

Academic Integrity:

As a premier institution in Engineering and Technology education, the Institute values academic integrity and is committed to fostering an intellectual and ethical environment based on the principles of academic integrity. Academic Integrity encompasses honesty and responsibility and awareness relating to ethical standards. The Institute believes that in all academic work, the ideas and contributions of others must be appropriately acknowledged. Academic integrity is essential for the success of the Institute and hence, violations of academic integrity constitutes a

serious offence. This Policy on academic integrity, which forms an integral part of the Code, applies to all students at the Institute and are required to adhere to the said policy.

The principles of academic integrity require that a student,

properly acknowledges and cites use of the ideas, results, material or words of others.

properly acknowledges all contributors to a given piece of work.

makes sure that all work submitted as his or her own in a course or other academic activity is produced without the aid of impermissible materials or impermissible collaboration.

obtains all data or results by ethical means and reports them accurately without suppressing any results inconsistent with his or her interpretation or conclusions.

treats all other students in an ethical manner, respecting their integrity and right to pursue their educational goals without interference. This requires that a student neither facilitates academic dishonesty by others nor obstructs their academic progress.

Violations of this policy include, but are not limited to:

- Plagiarism means the use of material, ideas, figures, code or data as one's own, without appropriately acknowledging the original source. This may involve submission of material, verbatim or paraphrased, that is authored by another person or published earlier by oneself. Examples of plagiarism include:

- Reproducing, in whole or part, text/sentences from a report, book, thesis, publication or the internet.
- Reproducing one's own previously published data, illustrations, figures, images, or someone else's data, etc.
- Taking material from class-notes or incorporating material from the internet graphs, drawings, photographs, diagrams, tables, spreadsheets, computer programs, or other non-textual material from other sources into one's class reports, presentations, manuscripts, research papers or thesis without proper attribution.
- Self plagiarism which constitutes copying verbatim from one's own earlier published work in a journal or conference proceedings without appropriate citations.

- Submitting a purchased or downloaded term paper or other materials to satisfy a course requirement.
- Paraphrasing or changing an author's words or style without citation.

- Cheating:

Cheating includes, but is not limited to:

- Copying during examinations, and copying of homework assignments, term papers, theses or manuscripts.
- Allowing or facilitating copying, or writing a report or taking examination for someone else.
- Using unauthorized material, copying, collaborating when not authorized, and purchasing or borrowing papers or material from various sources.
- Fabricating (making up) or falsifying (manipulating) data and reporting them in thesis and publications.
- Creating sources, or citations that do not exist
- Altering previously evaluated and re-submitting the work for re-evaluation
- Signing another student's name on an assignment, report, research paper, thesis or attendance sheet

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